

8	Chirala (8011), Guntur (8001), Kakinada (8009), Kurnool (8003), Nellore (8010), Rajahmundry (8004), Tirupati (8006), Vizianagaram (8012), Vijaywada (8008), Vishakhapatnam (8007), Puducherry (8401), Chennai (8201), Coimbatore (8202), Madurai (8204), Salem (8205), Tiruchirapalli (8206), Tirunelveli (8207), Vellore (8208), Hyderabad (8601), Karimnagar (8604), Warangal (8603).	Southern Region (SR)/ Andhra Pradesh, Puducherry, Tamil Nadu and Telangana.	Regional Director (SR), Staff Selection Commission, 2 nd Floor, EVK Sampath Building, DPI Campus, College Road, Chennai, Tamil Nadu-600006 www.sscsr.gov.in
9	Panaji (7801), Ahmedabad (7001), Anand (7011), Gandhinagar (7012), Mehsana (7013), Rajkot (7006), Surat (7007), Vadodara (7002), Amravati (7201), Aurangabad (7202), Jalgaon (7214), Kolhapur (7203), Mumbai (7204), Nagpur (7205), Nanded (7206), Nashik (7207), Pune (7208).	Western Region (WR)/ Dadra and Nagar Haveli and Daman and Diu, Goa, Gujarat and Maharashtra	Regional Director (WR), Staff Selection Commission, 1 st Floor, South Wing, Pratishta Bhawan, 101, Maharshi Karve Road, Mumbai, Maharashtra-400020 www.sscwr.net

11.2 A candidate has to give option for three centres, in the order of priority, within the same region. No request for change of Centre will be considered later under any circumstances. Hence, the candidates should select the centers, carefully and indicate the same correctly in their applications.

11.3 The Commission will endeavour to accommodate the candidates in centres opted by them. However, the Commission reserves the right to cancel any Centre and ask the candidates of that centre to appear from another centre. Commission also reserves the right to divert candidates of any centre to some other Centre to take the examination.

12. **Scheme of Examination:**

12.1 The examination will consist of a Computer Based Examination, Physical Endurance and Measurement Test (PE&MT) followed by the Medical Examination of the recommended candidates.

12.2 Marks scored by candidates in Computer Based Examination, if conducted in multiple shifts, will be normalized by using the formula published by the Commission through Notice No: 1-1/2018-P&P-I dated 07-02-2019 and such normalized scores will be used to determine final merit and cut-off marks.

12.3 The dates of examinations indicated in the Notice are tentative. Any change in the schedule of examinations will be informed to the candidates only through the website of the Commission.

12.4 **Computer Based Examination** The Computer based examination will consist of **one objective type multiple choice paper** containing **100 questions** carrying **100 marks**, with the following composition:

	Subject	Number of questions	Maximum marks	Duration/ time allowed
Part-A	General Knowledge/ Current Affairs	50	50	90 minutes
Part-B	Reasoning	25	25	
Part -C	Numerical Ability	15	15	
Part-D	Computer Fundamentals, MS Excel, MS Word, Communication, Internet, WWW and Web Browsers etc.	10	10	

- 12.5 There will be negative marking of 0.25 marks for each wrong answer. Candidates are, therefore, advised to keep this in mind while answering the questions.
- 12.6 The computer based examination will be conducted in English and Hindi only.
- 12.7 Tentative Answer Keys for the Computer Based Examination will be placed on the Commission's website after the Examination. Candidates may go through the Answer Keys and submit representations, if any, on payment of Rs 100/- per question, which is non-refundable, within the time limit given by the Commission through on-line modality only. Any representation regarding Answer Keys received within the time limit fixed by the Commission at the time of uploading of the Answer Keys will be scrutinized before finalizing the Answer Keys and the decision of the Commission in this regard will be final. No representation regarding Answer Keys shall be entertained later.
- 12.8 The syllabus for the Computer Based Examination will be as follows:
- 12.8.1 **General Knowledge/ Current Affairs:** Question in this component will be aimed at testing the candidate's general awareness. Questions will also be designed to test knowledge of current events and of such matters of every day observations and experience in their scientific aspect as may be expected of any educated person. The test will also include questions relating to India and its neighboring countries especially pertaining to Sports, History, Culture, Geography, Indian Economy, General Polity, Indian Constitution, Scientific Research etc. These Questions will be such that they do not require a special study of any discipline.
- 12.8.2 **Reasoning:** Analytical aptitude and ability to observe and distinguish patterns will be tested through questions principally of non-verbal type. This component may include questions on analogies, similarities and differences, spatial visualization, spatial orientation, visual memory, discrimination, observations, relationship concepts, arithmetical reasons and figural classification, arithmetic number series, non-verbal series, coding and decoding etc.
- 12.8.3 **Numerical Ability:** This part will include questions on problems relating to Number Systems, Computation of Whole Numbers,

Decimals and Fractions and relationship between Numbers, Fundamental Arithmetical operations, Percentages, Ratio and Proportion, Averages, Interest, Profit and Loss, Discount, Mensuration, Time and Distance, Ratio and Time, Time and Work. etc.

12.8.4 **Computer Fundamentals, MS Excel, MS Word, Communication, Internet, WWW and Web Browsers etc:** Elements of Word Processing (Word Processing Basics, Opening and closing Documents, Text Creation, Formatting the Text and its presentation features). MS Excel (Elements of Spread Sheet, Editing of Cells, Function and Formulas), Communication (Basics of E-mail, Sending/ receiving of Emails and its related functions). Internet, WWW and Web Browsers (Internet, Services on Internet, URL, HTTP, FTP, Web sites, Blogs, Web Browsing Software, Search Engines, Chat, Video conferencing, e-Banking).

12.9 The question paper shall be of Matriculation Level.

12.10 **Physical Endurance and Measurement Test (PE&MT):** Standard of Physical Endurance and Measurement Tests are as follows:

12.11 **Physical Endurance Test for Male candidates:** Standard of Physical Endurance Test for male candidates including ex-servicemen and Departmental candidates (age-wise) will be as under:

Age	Race: 1600 metre	Long jump	High Jump
Up to 30 years	6 Minutes	14 Feet	3'9"
Above 30 to 40 years	7 Minutes	13 Feet	3'6"
Above 40 years	8 Minutes	12 Feet	3'3"

12.12 Those candidates who qualify in the race will be eligible to appear in Long jump and then High Jump. The Long Jump and High Jump are to be cleared in any one of the three chances given to a candidate. There shall be no appeal against disqualification in race, Long jump & High jump.

12.13 **Standard of Physical Measurement for Male candidates:**

12.13.1 Physical Measurement Test will be taken only of those candidates who qualify the Physical Endurance Tests. Standard of Physical Measurements are as follows:

12.13.2 **Height:** Minimum 170 cm, relaxable by:

12.13.2.1 5 cm for residents of Hill areas i.e. Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas and candidates belonging to states of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Jammu & Kashmir and Leh & Ladakh. (Candidates claiming this relaxation would have to produce a certificate to this effect from the competent authority i.e. DC/ DM/ SDM or Tehsildar of their place of residence at the time of Physical Measurement Test). The format of certificate is annexed as **Annexure-XI**.

12.13.2.2 5 cm for ST candidates.

12.13.2.3 5 cm in case of sons of serving, retired or deceased Delhi Police personnel/ Multi-Tasking Staff of Delhi Police.

12.13.3 **Chest:** 81 cm with minimum of 4 cm expansion (i.e. 81 - 85 cm), relaxable by:

12.13.3.1 5 cm for residents of Hill areas as listed at Para-12.13.2.1 above.

12.13.3.2 5 cm for ST candidates.

12.13.3.3 5 cm in case of sons of serving, retired or deceased Delhi Police personnel/ Multi-Tasking Staff of Delhi Police.

12.14 **Physical Endurance Test for Female candidates:** Standard of Physical Endurance Test for female candidates including Departmental candidates (age-wise) will be as under:

Age	Race: 1600 metres	Long jump	High Jump
Up to 30 years	8 Minutes	10 Feet	3'
Above 30 to 40 years	9 Minutes	09 Feet	2'9"
Above 40 years	10 Minutes	08 Feet	2'6"

12.15 Those candidates who qualify in the race will be eligible to appear in Long jump and then High Jump. The Long Jump and High Jump are to be cleared in any one of the three chances given to a candidate. There shall be no appeal against disqualification in race, Long jump & High jump.

12.16 The female candidates, who are either pregnant, or gave birth to a baby or had miscarriage at the time of PE&MT, may not be allowed to participate in Physical Endurance Test and shall be declared temporarily unfit until the confinement is over. Till then result of such cases may be kept in a sealed cover and the vacancies will be kept in reserve. She will be re-examined for Physical Efficiency Test (PET) six weeks after the expiry of confinement, subject to the production of medical certificate of fitness from a registered medical practitioner. The confinement period will be i) 6 month from the date of delivery of baby, ii) 45 days from the date of miscarriage. If she is declared qualified during PE&MT, her result will be declared as per merit. She will be appointed to the post kept reserved for and allowed the benefit of seniority in accordance with the instructions of the government, as amended from time to time.

12.17 **Standard of Physical Measurement for Female candidates:**

12.17.1 Physical Measurement Test will be taken only of those candidates who qualify the Physical Endurance Tests. Standard of Physical Measurements are as follows:

12.17.2 **Height:** Minimum 157 cm, relaxable by:

12.17.2.1 2 cm for residents of Hill areas i.e. Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas and candidates belonging to states of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Jammu & Kashmir and Leh & Ladakh. (Candidates claiming this relaxation would have to produce a certificate to this effect from the competent authority i.e.

DC/ DM/ SDM or Tehsildar of their place of residence at the time of Physical Measurement Test). The format of certificate is annexed as **Annexure-XI**.

12.17.2.2 2 cm for SC/ ST candidates.

12.17.2.3 5 cm in case of daughters of serving, retired or deceased Delhi Police personnel/ Multi-Tasking Staff of Delhi Police.

12.18 Relaxation in height and chest (as the case may be) as mentioned above will be permissible, only to those candidates, who seek relaxation as per his/her category under the relevant column of Online Application Form and on production of requisite certificate at the time of PE&MT.

12.19 The candidates who are declared not qualified in Physical Standards, i.e. height and chest may prefer an appeal on same day, if they so desire, to the Appellate Authority nominated for the Centre through Presiding Officer (PO). The decision of the Appellate Authority will be final and no further appeal or representation in this regard will be entertained thereafter. There is no appeal in Physical Endurance Test.

12.20 Conduct of PE&MT and Medical Examination will be the sole responsibility of Delhi Police. The Commission will not entertain any representation/ appeal/ RTI Applications/ CPGRAMs against the decision of PE&MT and Medical Examination.

13. **Medical Standard:**

13.1 The candidates should be in sound state of health, free from defect/ deformity/ disease, vision 6/12 without glasses both eyes, free from colour blindness and without any correction like wearing glasses or surgery of any kind to improve visual acuity. Free from defect, deformity or disease likely to interfere with the efficient performance of the duties. No relaxation is allowed/ permissible to any category of candidates on this count.

13.2 Tattoos on various parts of body are permissible as per the details given below:

13.2.1 Content - Tattoos depicting religious symbol or figure and the name, as followed in Indian Army, shall be permitted.

13.2.2 Location – Tattoos marked on traditional sites of the body like inner aspect of forearm, but only left forearm, being non saluting limb or dorsum of the hands shall be allowed.

13.2.3 Size – Size must be less than ¼ of the particular part (Elbow or Hand) of the body.

14. **Admission to the Examination:**

14.1 All candidates who register themselves in response to this advertisement by the closing date and time and whose applications are found to be in order and are provisionally accepted by the Commission as per the terms and conditions of this Notice of Examination, will be assigned Roll numbers and issued Admission Certificates (AC) for appearing in the Computer Based Examination. Subsequently, qualified candidates will be issued Admission Certificates for the next stages of the Examinations.

14.2 The Commission will not undertake detailed scrutiny of applications for the