

# NATIONAL SEEDS CORPORATION LIMITED

(A Government of India Undertaking- "Mini Ratna" Company)

BEEJ BHAWAN, PUSA COMPLEX,

NEW DELHI-110012 (INDIA)

## EMPLOYMENT NOTICE

(Advertisement No. RECTT/2/NSC/2024)

### 1. DETAIL OF VACANCIES:

Sl. No.	Name of the Post	Total	CATEGORY WISE VACANCIES										
			UR	EWS	OBC (NCL)		SC		ST		Horizontally reserved		
					Fresh	Backlog	Fresh	Backlog	Fresh	Backlog	PWD	Ex. Servicemen	
1.	Deputy General Manager (Vigilance)	01	01	-	-	-	-	-	-	-	-	-	-
2.	Assistant Manager (Vigilance)	01	01	-	-	-	-	-	-	-	-	-	-
3.	Management Trainee (HR)	02	01	-	01	-	-	-	-	-	-	-	-
4.	Management Trainee (Quality Control)	02	-	-	01	-	01	-	-	-	-	-	-
5.	Management Trainee (Elect. Engg.)	01	01	-	-	-	-	-	-	-	-	-	-
6.	Sr. Trainee (Vigilance)	02	02	-	-	-	-	-	-	-	-	-	-
7.	Trainee (Agriculture)	49	15	07	09	05	06	03	02	02	01-OH (Fresh), 01-VH & 01-MD (Backlog)	04	
8.	Trainee (Quality Control)	11	07	01	02	-	-	-	01	-	01-HH (Backlog)	-	
9.	Trainee (Marketing)	33	12	04	10	01	05	-	01	-	01-HH, 01-OH (Fresh) & 01-VH (Backlog)	02	
10.	Trainee (Human Resources)	16	07	02	04	-	02	-	01	-	01-HH (Fresh)	01	
11.	Trainee (Stenographer)	15	10	01	-	03	-	-	-	01	-	01	
12.	Trainee (Accounts)	08	02	02	-	01	02	-	01	-	-	01	
13.	Trainee (Agriculture Stores)	19	07	03	05	03	-	-	01	-	01 OH (Fresh)	-	
14.	Trainee (Engineering Stores)	07	05	-	-	-	01	-	01	-	-	01	
15.	Trainee (Technician) (Trades: Diesel Mechanic-6, Electrician-3, Machineman-3, Auto Electrician-3, Welder-2, Processing Plant Operator-3 & Blacksmith-1)	21	06	04	02	03	04	-	-	02	01-HH (Fresh)	03	
<b>TOTAL</b>		<b>188</b>	<b>77</b>	<b>24</b>	<b>34</b>	<b>16</b>	<b>21</b>	<b>3</b>	<b>8</b>	<b>5</b>	<b>10</b>	<b>13</b>	

### ABBREVIATIONS USED:

**UR:** Unreserved, **EWS:** Economically Weaker Section, **OBC (NCL):** Other Backward Classes (Non-Creamy Layer), **SC:** Scheduled Caste **ST:** Scheduled Tribe, **PwD:** Persons with Disabilities (Benchmark Disability), **VH:** blindness and low vision; **HH:** deaf and hard of hearing; **OH:** locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attacks victims & muscular dystrophy; **MD:** Person with Multiple benchmark disabilities of PWD from amongst disabilities mentioned above in VH, HH, OH categories including autism, intellectual disability, specific learning disability, mental illness and deaf-blindness.

### 2. PLACE OF POSTING / SERVICE LIABILITY:

National Seeds Corporation Ltd is in the business of Agriculture Sector and working across the States / UTs. Since, NSC has multiple Units / Offices under 11 Regional Offices and 05 Big Farms operating centrally through the Head Office in New Delhi, thus **ALL THE POSTS ADVERTISED ARE BASED ON ALL INDIA SERVICE LIABILITY** and Selected Candidates can be placed anywhere in the Country based on the need and requirement of the Corporation.

### 3. ESSENTIAL QUALIFICATION & EXPERIENCE AND OTHERS.

<b>Name of Post</b>	<b>Deputy General Manager (Vigilance)</b>
<b>Essential Educational Qualifications &amp; Experience</b>	<p><b><u>Educational Qualification(s):</u></b> MBA (HR)/ Two years PG Degree/Diploma in Industrial Relations / Personnel Management / Labour Welfare / MSW/MA (Public administration)/LLB from a recognised University/Institution with minimum of 60%* marks</p> <p><b><u>Experience:</u></b> 10 years post qualification experience of working at Officer Level in a Govt./PSU/Organization, out of which 5 years should be in a Managerial position (equal to E-2 level of NSC) in Vigilance Department of a Govt. Office/PSU/Organization having manpower of more than 500 regular employees. Should be well versed and have working experience in all aspects of vigilance including its monitoring/reporting system applicable to PSUs and applicable Laws/Manuals. Those working in PSUs/Govt. should have 2 years experience in the next below scale of Rs.60000-180000 or 5 years experience in the scale of pay of Rs.50000-160000 and above or equivalent in related field.</p>
<b>Period of Probation</b>	One year extendable by one more year if considered necessary.

<b>Name of Post</b>	<b>Asstt. Manager (Vigilance)</b>
<b>Essential Educational Qualifications &amp; Experience</b>	<p><b><u>Educational Qualification(s):</u></b> MBA (HR)/ Two years PG Degree/Diploma in Industrial Relations / Personnel Management / Labour Welfare / MSW/MA (Public administration)/LLB from a recognized University/ Institution with minimum of 60%* marks</p> <p><b><u>Experience:</u></b> 2 years experience of working at Officer level in supervisory position (equal to E-0) in Vigilance Department of a Govt. Office/PSU/Bank/large reputed Organization having manpower of more than 250 regular employees. Should be well versed and have working experience in all aspects of Vigilance including its monitoring/reporting system applicable to PSUs/Govt. and applicable Laws/Manuals. Those working in PSUs / Govt. should have 2 years experience in next below scale i.e Rs 30000–120000 (E-0) <u>OR</u> 5 years experience in scale of Rs 26500-92000 and above or equivalent in related field.</p>
<b>Period of Probation</b>	One year extendable by one more year if considered necessary.

<b>Name of Post</b>	<b>Management Trainee (HR)</b>
<b>Essential Educational Qualifications</b>	Two years full time PG Degree / Diploma in Personnel Management / Industrial Relations / Labour Welfare / HR Management OR Two years full time MBA (HRM) from a recognized University / Institution with minimum 60%* marks. Knowledge of Computer (MS Office) is mandatory.
<b>Period of Training</b>	One year training which is extendable by a maximum period of 6 months.

<b>Name of Post</b>	<b>Management Trainee (QC)</b>
<b>Essential Educational Qualifications</b>	M.Sc.(Agri.) with specialization in Agronomy / Seed Technology / Plant Breeding & Genetics from a recognized University / Institution with minimum 60%* marks. Knowledge of Computer (MS Office) is mandatory.
<b>Period of Training</b>	One year training which is extendable by a maximum period of 6 months.

<b>Name of Post</b>	<b>Management Trainee (Elect. Engg.)</b>
<b>Essential Educational Qualifications</b>	BE/B.Tech. (Electrical Engg. / Electrical & Electronics Engg.) from recognized University /Institute with minimum of 60%* marks. Knowledge of Computer (MS Office) is mandatory.
<b>Period of Training</b>	One year training which is extendable by a maximum period of 6 months.

<b>Name of Post</b>	<b>Sr. Trainee (Vigilance)</b>
<b>Essential Educational Qualifications</b>	MBA (HR)/ Two years PG Degree/Diploma in Industrial Relations / Personnel Management / Labour Welfare / MSW/MA (Public administration)/LLB from a recognized University/ Institution with minimum of 55%* marks from a recognised University/Institution. In addition to above, candidate should have knowledge of MS-Office.
<b>Period of Training</b>	One year training which is extendable by a maximum period of 6 months.

<b>Name of Post</b>	<b>Trainee (Agri.)</b>
<b>Essential Educational Qualifications</b>	B.Sc. (Agri.) with minimum 60%* marks from recognised University. Knowledge of Computer (MS Office) is mandatory.
<b>Period of Training</b>	One year training which is extendable by a maximum period of 6 months.

<b>Name of Post</b>	<b>Trainee (QC)</b>
<b>Essential Educational Qualifications</b>	B.Sc. (Agri.) with minimum 60% marks from recognized University/Institution. Knowledge of Computer (MS Office) is mandatory.
<b>Period of Training</b>	One year training which is extendable by a maximum period of 6 months.

<b>Name of Post</b>	<b>Trainee (Mktg.)</b>
<b>Essential Educational Qualifications</b>	B.Sc. (Agri.) with minimum 60%* marks from recognised University. Knowledge of Computer (MS Office) is mandatory.
<b>Period of Training</b>	One year training which is extendable by a maximum period of 6 months.

<b>Name of Post</b>	<b>Trainee (HR)</b>
<b>Essential Educational Qualifications</b>	Graduate with minimum 60%* marks from recognised University with knowledge of MS-Office and computer typing with speed of 30 WPM in English. Knowledge of Hindi typing (25 WPM) is desirable. In case a candidate does not possess Hindi typing at the time of selection, they have to pass the examination of Hindi typing during the course of training period.
<b>Period of Training</b>	One year training which is extendable by a maximum period of 6 months.

<b>Name of Post</b>	<b>Trainee (Stenographer)</b>
<b>Essential Educational Qualifications</b>	<p>Sr. Secondary &amp; equivalent with three years Diploma in Office Management with minimum of 60%* marks with Stenography from Govt. recognized Polytechnic OR Graduate from a recognized university with a minimum of 60%* marks preferably with Certificate course of Stenography.</p> <p>Proficiency in computer operation (including MS Office) working knowledge of Hindi language, Office Management and excellent communication skills is necessary.</p> <p>The candidate shall be required to pass Shorthand Test at a speed of 80 wpm in English and Computer Typing Test at a speed of 30 wpm in English respectively. The Shorthand Test &amp; Computer Typing Test shall be of qualifying nature. It is mandatory to pass both the tests Shorthand Test and Computer Typing Test to shortlist candidates for preparing Final Merit List.</p>
<b>Period of Training</b>	One year training which is extendable by a maximum period of 6 months.

<b>Name of Post</b>	<b>Trainee (Accounts)</b>
<b>Essential Educational Qualifications</b>	B.Com with minimum 60%* marks from recognised University. Knowledge of MS-Office and computer application is mandatory.
<b>Period of Training</b>	One year training which is extendable by a maximum period of 6 months.

<b>Name of Post</b>	<b>Trainee (Agri. Stores)</b>
<b>Essential Educational Qualifications</b>	B.Sc. (Agri.) with minimum 60%* marks from recognised University. Knowledge of Computer (MS Office) is mandatory.
<b>Period of Training</b>	One year training which is extendable by a maximum period of 6 months.

<b>Name of Post</b>	<b>Trainee (Engg. Stores)</b>
<b>Essential Educational Qualifications</b>	Three years Diploma in Agriculture Engineering / Mechanical Engineering with minimum 55%* marks from a Govt. recognized Polytechnic/Institution OR ITI certificate in Fitter, Diesel Mechanic & Tractor Mechanic with minimum 60%* marks and one year trade apprenticeship training in any industry and passed NAC Examination conducted by National Council for Vocational Training (NCVT).
<b>Period of Training</b>	One year training which is extendable by a maximum period of 6 months.

<b>Name of Post</b>	<b>Trainee (Technician)</b>
<b>Essential Educational Qualifications</b>	ITI certificate in relevant trade of Fitter/ Electrician/ Auto Electrician/ Welder/ Diesel Mechanic/ Tractor Mechanic/ Machineman/ Blacksmith with minimum 60%* marks and one year trade apprenticeship training in any industry and passed NAC Examination conducted by National Council for Vocational Training (NCVT).
<b>Period of Training</b>	One year training which is extendable by a maximum period of 6 months.

**\*Not applicable for existing Departmental Candidates**

**Note: All above essential and additional educational qualification must be of full time Course/Degree/Diploma from a reputed Institution/University for Direct Recruitment (not applicable for existing departmental candidates as per decision taken by Board in its 272nd Board Meeting held on 30th June, 2017)**