

## (ii) Guidelines for Candidates with Locomotor Disability and Cerebral Palsy

A Compensatory time of 20 minutes per hour or otherwise advised shall be permitted for the candidates with locomotor disability and cerebral palsy where dominant (writing) extremity is affected to the extent of slowing the performance of function (minimum of 40% impairment).

## (iii) Guidelines for Visually Impaired (VI) Candidates

- Visually Impaired candidates (who suffer from not less than 40% of disability) may opt to view the contents of the test in magnified font and all such candidates will be eligible for compensatory time of 20 minutes for every hour or otherwise advised by the examination conducting agency.
- The facility of viewing the contents of the test in magnifying font will not be available to Visually Impaired candidates who use the services of a Scribe for the examination.

## (iv) Guidelines for Candidates with Intellectual Disability (ID)

A compensatory time of 20 minutes per hour of examination, either availing the services of a scribe or not, shall be permitted for the candidates with more than 40% Intellectual Disability (autism, intellectual disability, specific learning disability and mental illness).

## (v) Guidelines for persons with specified disabilities having less than 40% disability and having difficulty in writing:

A compensatory time of not less than 20 minutes per hour of the examination shall be allowed for persons who are eligible for getting scribe. In case the duration of the examination is less than an hour, then the duration of the compensatory time shall be allowed on pro-rata basis.

**Note: (i) These guidelines are subject to change in terms of GOI guidelines/ clarifications, if any, from time to time.**

**(ii) Bank reserves the right to conduct re-exam if there is doubt about the genuineness/ validity of candidate's score/performance.**

## **5. PROBATION PERIOD:**

The selected candidates will be on Probation for a period of 2 years of active service from the date of his / her joining the Bank.

## **6. SERVICE INDEMNITY BOND:**

The selected candidates will be required to execute a Service Indemnity Bond undertaking to serve the Bank for a minimum period of 3 years or to pay the Bank a sum of Rs.2,00,000.00 (Rs. Two Lakh Only) plus applicable taxes as per Government rules in case he / she leaves the Bank before completion of 3 years of active service.

## **7. SELECTION PROCESS:**

The selection process may comprise of Online Examination / Group Discussion (if conducted)/Screening of applications and / or Personal Interview depending on the numbers of applicants/eligible candidates. The Bank reserves the absolute right to decide as to whether to use all or any of these modes for selection for the notified posts.

### **7.1 Online Examination / Test:**

#### **(I) Structure of the Examination:**

SN	Name of the Tests(Not by Sequence)	No. of Questions	Maximum Marks	Medium of Exam	Time allotted for each test (Separately timed)
1	Reasoning & Computer Aptitude	45	60	English and Hindi	60 Minutes
2	General/Economy/ Banking Awareness	40	40	English and Hindi	35 Minutes
3	Data Analysis & Interpretation	35	60	English and Hindi	45 Minutes
4	English Language	35	40	English	40 Minutes
<b>Total</b>		<b>155</b>	<b>200</b>		<b>180 Minutes</b>
5	English Language (Letter Writing & Essay)	2	25	English	30 Minutes

Descriptive Paper of English Language (Letter writing & Essay) may be evaluated by an automated scoring mechanism for identifying features related to writing proficiency. This scoring mechanism is duly validated and evaluates proficiency of test takers in writing in English Language in an objective manner as the mechanism does not have any in-built biases for evaluating responses.

The Bank also reserves the right to modify/alter the structure of the online examination which will be intimated through Banks' website. Other detailed information regarding the examination will be provided in an **Information Handout**, which will be made available for the candidates to download along with the call letters from the website [www.unionbankofindia.co.in](http://www.unionbankofindia.co.in).

**Please note that candidates will not be permitted to appear for Online Examination without the following documents:**

- (1) Valid Call Letter for the respective date and session of Examination.**
- (2) Photo-identity proof (as specified) in original bearing the same name as it appears on the call letter/ application form**

Candidates reporting late i.e. after the reporting time specified on the call letter for Examination will not be permitted to take the examination.

The reporting time mentioned on the call letter is prior to the Start time of the test. For the Online examination, the duration of the examination is 3 hours 30 minutes and candidates may be required to be at the venue for about 4 hours or more including the time required for completion of various formalities such as verification and collection of various requisite documents, logging in, giving of instructions etc.

## **(II) PENALTY FOR WRONG ANSWERS (Applicable to Online Examination)**

There will be penalty for wrong answers marked in the Objective Tests. For each question for which a wrong answer has been given by the candidate one fourth or 0.25 of the marks assigned to that question will be deducted as penalty to arrive at corrected score. If a question is left blank, i.e. no answer is marked by the candidate, there will be no penalty for that question.

## **(III) CUT-OFF SCORE (Online Examination)**

Each candidate will be required to obtain a minimum score in each test of Online examination and also a minimum total score to be considered to be shortlisted for interview. Depending on the number of vacancies available, cut-offs will be decided and candidates will be shortlisted for interview. Prior to the completion of the interview process, scores obtained in the Online examination will not be shared with the candidates shortlisted for interview.

**Decision of Bank in shortlisting and calling number of candidates for Personal Interview shall be final.**

**MARKS OBTAINED IN THE ONLINE EXAMINATION WILL BE CONSIDERED FOR SHORTLISTING FOR INTERVIEW AND ALSO FOR FINAL MERIT LISTING.**

## **7.2 Language Proficiency Test (LPT):**

The candidate must have Proficiency (reading, writing and speaking) in the Local Language of the State applied for. Candidates shortlisted in the Online Examination will be required to qualify Language Proficiency test, failing which they will not be allowed to appear for Personal Interview and thus their candidature will not be considered for further selection process.

However, candidates who produce 10<sup>th</sup> or 12<sup>th</sup> standard marksheet/certificate evidencing having studied the specified local language of the applied State as one of the subjects will not be required to undergo the language proficiency test.

## **7.3 Personal Interview (PI)**

Merit list of candidates based on the marks obtained by them in Online Examination will be prepared in descending order for the respective categories i.e. SC/ST/OBC/EWS/General. Candidates securing the minimum qualifying marks stipulated for Online Examination and ranking sufficiently high in the order of merit shall be called for personal Interview.

Mere passing in the online test shall not vest any right to a candidate for being called for Personal Interview. In case of equal marks by two or more candidates, merit order of such group of candidates will be on the basis of Date of Birth i.e. candidates senior in age will be placed higher in the merit list.

For interview the candidates will be called in the ratio of **1:3 as against the number of vacancies**. However, Bank may modify the said ratio at its own discretion.

The total marks allotted for Interview are 100. The minimum qualifying marks in interview will not be less than 40% (35% for SC/ST/OBC/PWBD candidates). The applicants not securing the minimum qualifying marks in the Personal Interview will be disqualified for selection. Interview score of the candidates failing to secure minimum qualifying marks or otherwise barred from the interview or further process shall not be disclosed.

The weightage (ratio) of Online Exam and Interview will be in the ratio of 80:20 respectively. The combined final score of candidates shall be arrived at on the basis of scores obtained by the candidates in the Online Examination and Interview.

## **7.4 Important Notes:**

- i. The applicants will be called for the Online Examinations on the basis of the information provided by them in their On-line Applications without verification of their age or qualification or category or any other eligibility criteria. The applicants must, therefore, ensure that they fulfill all the notified eligibility criteria as on the cut-off date prescribed in this notification, have possession of the requisite documents / certificates specified by the Bank, and that the particulars furnished in their On-Line Application are complete, true and correct in all respects. Merely appearing in the Online Examination and / or passing the Online Examination and / or being called by the Bank for the Personal Interview shall not imply that the Bank is satisfied about the eligibility of the applicant and the same will be verified before final selection.
- ii. After the selection process, the applicants, who secure more than the prescribed minimum qualifying marks in the used selection processes, will be ranked in a descending order on the basis of the aggregate marks obtained in the Online Examination and / or Personal Interview under the respective SC/ST/OBC/EWS/GEN.
- iii. Subject to the vacancies available under the respective Category, only those candidates, who pass the Online Examination as well as the Personal Interview will be short-listed for selection in the order of the Merit / Rank obtained by them under the respective Category.
- iv. Candidates who have defaulted in repayment under any lending arrangement with Banks / NBFCs/ Financial Institutions including credit card dues and have not regularized / repaid their outstanding thereunder till the date of issuance of letter of offer of appointment by the Bank, shall not be eligible for appointment to the post. However, candidates who have regularized / repaid such outstanding on or before the date of issuance of offer of appointment, but whose CIBIL status has not been updated on or before the date of joining, shall have to either get the CIBIL status updated or produce the NOCs from lender to the effect that there is no outstanding with respect to the accounts adversely reflected in the CIBIL, failing which the letter of offer shall be withdrawn / cancelled. Thus, the candidates with record of default in repayment of loans/ credit card dues and/ or against whose name adverse report of CIBIL or other external agencies are available will not be eligible for appointment.